



**Bank Note Paper Mill India Private Limited
Bank Note Paper Mill India Pvt. Ltd.
Administrative Building,
Note Mudran Nagar,
Mysore- 570003.Karnataka**

Standard Biding Document (SBD)

Not Transferable

Tender Document for **conducting Harmonics Study at Bank Note Paper Mill India Pvt Ltd, Mysore establishments/buildings/installations / premises.**

Tender No. BNPM/HARMONICS STUDY/ 425/2017-18, Dated: 27.2.18

The Tender Document contains 48 Pages

The Tender Document is sold to

M/s
Address

Details of Contact person in BNPM regarding this tender

Name: Alok Kumar

Designation: Deputy General Manager

Address **Bank Note Paper Mill India Pvt. Ltd.
Administrative Building,
Note Mudran Nagar,
Mysore- 570003.
Phone 0821- 2401175 ; Fax _080-22540 222
Email info@bnpmindia.com
Website: www.bnpmindia.com**



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NIT**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: I

NOTICE INVITING TENDERING

SHEET 1 OF 5

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED
 Administrative Building, Entry Gate 1, Paper Mill Compound,
 Note Mudran Nagar, Mysuru-570003, Karnataka, India
 Tele: 0821-2401 111, Fax 0821-2401 154
 Email info@bnpmindia.com, website: www.bnpmindia.com

1. Tender No. BNPM/HARMONICS STUDY/ 425/2017-18, Dated: 27.2.18
2. Bidders satisfying the technical and commercial conditions specified in the bid and ready to provide the service in conformity with the Scope of work and Technical specification provided in NIT and terms and conditions stipulated herein may submit their commercial quotes as specified in the format of the document. The closed quote should be submitted electronically Only on the BNPM e- Tendering Portal www.tenderwizard.com/BNP within the stipulated time.
2. Tenders are invited in two parts (Techno-commercial along with pre qualification documents & Financial) from eligible and qualified tenderers for providing the foollowing services:

S No.	Brief Description of Goods/ Services	Qty	Earnest money
1.	<u>Conducting Harmonics Study at Bank Note Paper Mill India Pvt. Ltd., Mysore establishments/buildings/installations /premises.</u>	As per requirement (Plase see the List of requirement Section VI)	Rs 4000/- (Four Thousand only)

Tender Number	Tender No. BNPM/HARMONICS STUDY/ 425/2017-18, Dated: 27.2.18
Type of Tender (Two Bid/PQB/EOI Etc.)	Two Bid
Price of the tender Documents	Rs 1000/- plus applicable tax - to be submitted through e tender portal in electronic transfer mode.
Closing Date and time for receipt of tenders	21.03.2018 :15:00 Hours
Bid Opening Date & Time (Techno commercial along with Prequalification criteria)	21.03.2018 : 15:30 Hours
Bid submission Mode	Through e-tendering portal www.tenderwizard.com/BNP



3. Interested tenderers may obtain further information about this requirement from the above office selling the documents. They may also visit our website www.tenderwizard.com/BNP (as mentioned above) for further details, addendum/corrigendum etc.
4. Non-refundable Tender fee is Rs 1000/- per set plus applicable taxes. The payment shall be made through electronic mode only.
5. Aspiring Bidders/Contractors who have not registered in e-tendering should register through the website E_tendering (www.tenderwizard.com/BNP) for participation in online tenders. The registration charges will be Rs 1500/- plus applicable tax (per year) which needs to be paid through electronic mode only..
6. For details, registration and e-payment please visit e-tendering website www.tenderwizard.com/BNP or contact e-tendering helpdesk at 080-49352000/ Mr Nagesh at 09686115324, Email Id: nageshkumarc2012@gmail.com
7. The NIT Form with standard bidding document will be accessible in the e-tendering website (www.tenderwizard.com/BNP)
8. Class III Digital Signature Certificate (DSC) is mandatory to participate in e-tenders. Participating bidders/contractors have to make sure that they have the valid DSC. If not, they can procure form any of the RAs approved by CCA.
9. Bidders/Contractors should upload and attach all the scanned copies of technical documents/certificates in e-tendering website www.tenderwizard.com/BNP pertaining to their eligibility criteria mentioned in the NIT/SBD, falling which, the bid will not be considered.
10. The tender shall contain two bid system each of whose shall be as follows envelopes each of whose contents shall be as follows.

Prequalification Bid & Techno-commercial Bid should consist of clearly visible scanned copy of:

- i) Bid forwarding letter.
- ii) Power of Attorney in favour of the person who has signed the bid on stamp paper of appropriate value.
- iii) Documents to establish conformity with Bidder's Qualification/License/Eligibility criteria along with Application - Pre qualification, QCR declaration & List of qualifications as per the prescribed format with sign & stamp.
- iv) ESIC, PAN details, service tax/ VAT/GST registration certificate, Scheduled bar chart, proposed organization chart.
- v) Earnest Money Deposit (To be paid vide electronic mode at e tender portal)
- vi) Deviations from GCC,SCC,SIT, GIT (if any)
- vii) Schedule of deviations to technical specifications separately.

- viii) Technical details/documents specified in technical part
- ix) Blank copy (Without price) of Schedule of price duly signed & stamped on each page
- x) Questionnaire, Declaration that the company is not blacklisted /debarred, Declaration of acceptance of terms & conditions ,Compliance, Tender Forms etc as per the prescribed formats with sign & stamp.

The bidder should submit the "Prequalification Bid & Techno Commercial bid "in e-tendering Portal only.

Financial Bid shall contain

- i) Schedule of Prices duly filled in.

The bidder should submit the "Financial Bid "in e-tendering Portal only.

11. Tenderers shall ensure that their tenders, duly sealed and signed, complete in all respects as per instructions contained in the Tender Documents, should be uploaded in e-tendering portal www.tenderwizard.com/BNP only.
12. In the event of any of the above mentioned dates being declared as a holiday / closed day for the purchase organisation, the tenders will be sold / received / opened on the next working day at the appointed time.
13. The tender documents are not transferable.

Yours Faithfully,

(Alok Kumar)
Deputy General Manager

IMPORTANT POINTS AT A GLANCE FOR ATTENTION OF BIDDERS

1. **Scope of Work:** The Scope of work refers to List of requirements in Section VI.
2. Tenders are to be uploaded on etendering portal www.tenderwizard.com/BNP only.
3. The Last date of submission of tender is 21.03.2018 :1500 Hours

4. Qualification/Eligibility Criteria:

Please refer - Section IX: Qualification/Eligibility Criteria

5. PRICE/ RATE:

Prices/Rates should be quoted **only** in the “**Section-XI (Price Schedule)**” in the manner as given therein. Rates/offer given in any other manner will not be accepted.

6. Earnest Money Deposit: EMD amount is payable in the form Electronic Transfer mode only through e tender portal. The tenderers who are currently registered and, also, will continue to remain registered during the tender validity period with DGS&D or with National Small Industries Corporation, New Delhi /MSME are exempted from payment of earnest money. In case the tenderer falls in these categories, it should furnish certified copy of its valid registration details (with DGS&D or NSIC or MSME as the case may be).

***EMD amount: Rs.4,000/- (Rupees Four Thousand only) & to be valid for 45 days beyond completion of contract period.**

7. Delivery Period: i) The time for completion of the entire work is within 4 weeks from date of issuance of work order.

8. Payment Terms: 100% of invoice value against the order within 30 days after satisfactory receipt and acceptance of final report & by the contractor on satisfactory completion of the work of Harmonics Study.

The concerned officers of BNPM should certify the bill about the completion of work after verifying the records and other relevant documents maintained for the purpose. Statutory deductions as applicable will be deducted from the gross bill amount.. The Security Deposit will be forfeited if the successful tenderer fails to execute the assigned order or fails to provide services as per the requirement of company.

9. Security Deposit: EMD of the successful bidder will be converted to Security Deposit, after 60 days of contractual completion Security Deposit will be returned.

10 Parties who have been black listed /Debarred by BNPMIPL/BRBNMPL/SPMCIL or any PSU or Govt. Departments are not eligible for submission of this tender.

11. BNPMIPL does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting/rejecting the whole or any part of the tender or portion of the quantity tendered without assigning any reason thereof.

12. If the tenderer is registered under DGS&D/ NSIC, New Delhi/MSME they have to clearly mention and submit a copy of supporting documents. *In absence of any such*

declaration, tenderer shall be considered as not registered under DGS&D/ NSIC, New Delhi/MSME.

13. Copies of documents related to Income Tax PAN, Professional certificate, GST registration etc to be provided along with the Techno-commercial Bid.

14. **Work Order will be issued on L1 basis.**

15. Risk purchase clause: If the seller fails to abide by the terms & conditions of this agreement or fails to provide the service as per the delivery schedule or at any time repudiates the contract, the purchaser will have the right to (a) appropriate the security deposit by the bidder as per clause 6 of GCC & will get the service from other sources at the risk & cost of the seller/service provider. (B) The cost of alternative arrangement will be recovered from the bidder along with other incidental charges, in case the the price of alternative source is lower than the price of the bidder, there also no benefit will be passed on to the bidder.



Section II: General Instructions to Tenderers (GIT)

This section-II shall be downloaded from website: www.bnpmindia.com under the section "Corporate Actions" and signed & stamped and submitted along with the Techno-Commercial Bid -Part II as acceptance of terms and conditions.



SIT

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: III

SPECIAL INSTRUCTIONS TO TENDERERS

SHEET 1 OF 6

The following Special Instructions to Tenderers will apply for this tender. These special instructions will modify/ substitute/ supplement the corresponding General Instructions to Tenderers (GIT) incorporated in tender. The corresponding GIT clause numbers have also been indicated in the text below: In case of any conflict between the provision in the GIT and that in the SIT, the provision contained in the SIT shall prevail.



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Sl No	GIT Clause No	Topic	Substitution / Replaced by
1.	6	Performance Security	5
2.	7	Amendmnt to tender documents	2
3.	8	Pre-bid meeting	Not applicable
4.	9	Time limit for receiving request for clarification	4.3
5.	11	Tender Currency	INR
6.	12.7,12.8,12.9,12.10.12.11	ED,VAT,CST,OCTROI, LOCAL TAXES	1
7.	14	Firm/Variable Price	Rates quoted are not subject to any variation during the contractual period,
8.	18.3	Mode of submitting EMD	EMD amount is payable in the form of Electronic Transfer
9.	19	Tender Validity	120 days after the tender opening date
10.	20.4	Number of Copies of Tenders to be submitted	Tenders should be submitted in electronic mode only vide e tender.
11.	20.9	E-Procurement	E Tender
12.	35.2	Additional Factors for Evaluation of Offers	As specified. Prospective bidders should meet our tender conditions [Pre-qualification criteria] as well as should meet our required specifications.

1.TAXES: All Taxes should be as applicable in GST regime.

Payment of CGST, SGST, IGST,UTGST : The suppliers are required to adhere the following procedure in order to honour the payment against CGST,SGST,IGST ,UTGST in the invoice.

- i) An invoice issued by successful bidder for goods or services or both as applicable should be in accordance with the provisions of Sec 31 of the CGST Act & should contain all the prescribed informations in accordance with Chapter VI of CGST rules 2017 .
- ii) A debit note issued if any, by a successful bidder should be in accordance with the provisions of Sec 34 of the CGST Act.
- iii) The successful bidder should mandatorily upload the aforementioned documents in respective GSTR, details of outward supplies of goods or services as applicable within the prescribed time under GST Act.
- iv) The successful bidder should provide the relevant documents to confirm the tax charged on the invoice has been paid to the credit of government after adjusting the ITC if any.

Notwithstanding the above, the supplier should provide indemnification as follows:

In the event of non-compliance with respect to GST Act & Rules by the successful bidder , the purchaser is allowed to adjust the GST amount from retention amount (either in BG or in cash) held by the company. If no amount is available for recovery, the successful bidder will refund the GST liability within 10 days from the date of GST reversal in GSTRN.

The above requirements are mandatory to claim any GST liability, failing which, the GST liability will not be paid /reimbursed/accepted.

2.0 Corrigendum/ Addendum, if any, including clarifications provided during pre-bid meeting/ or otherwise shall be hosted on Company's website (www.bnpmindia.com) & on e-tendering portal www.tenderwizard.com/BNP only.

3.0 The Company discourages the engagement of agents for brokering contracts and hence intending bidders are requested to take note of the above that engagement of agents for brokering contracts may result in dis-qualification.

4.0 Important Dates-

4.1 Final Date of submission of tenders- 21.03.2018 :1500 Hours

4.3 Last Date for bidders to request for clarifications- 7.03.2018 :1700 Hours

5.0 Performance Security-

EMD amount will be converted to Security Deposit for successful bidder, after 60 days of completion of all contractual obligations, security deposit will be returned to the successful bidder.

6.0 Pre-Qualification for bidding-Refer Section –IX “Qualification Eligibility Criteria)

This is two part bid (Techno commercial with pre qualification and financial bid) .Prequalification & techno commercial evaluation will be carried out at first. The prequalification/Eligibility criteria are given in Section IX. The bidders to note that the bidders meeting all i.e. technical (Past experienter), financial and other qualification criteria as mention in section IX will be considered as successful in PQB. The bidders are required to submit the documentary evidence for the same as specified in the section –IX.

Price Bids of only qualified & technocommercially clereaed bidders will be opened. Price Bids will be evaluated on overall L1 basis (without GST).

7. Site Inspection: Tenderer may like to visit the site at their own cost and they may obtain all necessary information as to risks, contingencies and other circumstances which may influence or alter their tender before submitting the tender. The tenderers shall be deemed to have full knowledge of the work involved, whether they inspect it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

8 Rights of Inspection/ Rejection/ distribution: BNPMIPL reserves the right at their sole discretion and without assigning any reason thereof whatsoever, to Reject any or all tenders either in full or in part.

9. SECURITY AND CONFIDENTIALITY

a) BNPMIPL is a security organization and the premise is declared as ‘Prohibited Area’ by the Govt. of Karnataka. Hence the contractor has to abide by the security rules of the Company. The contractor has to ensure the character and antecedent of the persons deployed. The contractor has to carry out police verification of their drivers and submit the report at their own cost.

b) The Contractor shall inform the name, age and permanent addresses of the personnel deployed and give his complete bio data and certify his character. Also, you shall complete all the security formalities laid down by BNPMIPL, in this regard.

c) BNPMIPL reserves the right to get the antecedents of the employees of the contractor verified through police. Any employee of the contractor, if found as unsuitable or having doubtful integrity or associated with any other job, shall be removed from the premises at the risk and cost of the contractor. The contractor shall vouch for the integrity of its workers.

d) BNPMIPL shall be entitled to prevent a breach of the above and to damages in case of breach.

10. ASSIGNMENTS AND SUBLETTING/SUB CONTRACTING: The contractor shall not sub -contract the work to any sub- contractor without the prior approval of BNPMIPL.

11.Legal Jurisdiction: The court of Mysore (Karnataka State) only shall have jurisdiction to deal with and decide any legal matter of dispute whatsoever arising out of any Work orders placed by us/agreement entered into.

12. Safety & Security Measures:

a) While applying for pass, contractor must enclose copy of address proof (Voters ID card or ration card or driving license or passport etc., for all the workers for which gate pass has been requested. The details shall be submitted in the prescribed format.

b) The contractor, if required shall submit police verification certificate for good character / antecedents for all the workers/supervisor for complying Security formalities. This certificate or receipt of submission shall be submitted by the contractor. The same shall be submitted for workers/supervisors, who may be a replacement / addition, as the case may be. The cost of verification will be borne by the contractor.

Following clauses in GIT are not applicable.

Sl No	GIT Clause No	Topic	Substitution / Replaced by
1	4	Eligible Goods and Services (Origin of Goods)	Not applicable
2	12.3, 12.6	Tender Prices for Goods	Not applicable
3	32	Conversion of Tenderer Currencies to Indian Rupees	Not applicable
4	50	Rate Contract	Not applicable
5	52	Tenders involving Purchaser's and Pre-Production Samples	Not applicable
6	53	Expression of Interest (EOI) Tenders	Not Applicable
7	54	Tenders for Disposal of Scrap	Not Applicable
8	55	Development and indigenization Tenders	Not Applicable

(To be signed & stamped and submitted along with the Technical-Commercial Bid –Part II)

SIT**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: III

SPECIAL INSTRUCTIONS TO TENDERERS

SHEET 6 OF 6

SCHEDULE OF DEVIATIONS FROM GENERAL CONDITIONS (To be filled by Bidder)

The BIDDER shall indicate below all deviations from the General Conditions:

SL. NO.	SECTION	SPECIFICATION NO.	PARA NO.	DEVIATION
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

The Bidder hereby certifies that the above mentioned are the only deviations from the Purchaser's/Consultant's General Conditions for this Enquiry Document. The Bidder further confirms that in the event any other data and information presented in the Bidder's proposal and accompanying documents including drawings and catalogues etc. are at variance with the specific requirements laid out in the Purchaser's/Consultant's General Conditions, the latter shall govern and shall be binding on The Bidder without any price implication.

COMPANY SEAL	SIGNATURE	
	NAME	
	DESIGNATION	
	COMPANY	
	DATE	



Section IV: General Conditions of Contract (GCC)

This section-IV shall be downloaded from website: www.bnpmindia.com under the Section "Corporate Actions" and signed & stamped and submitted along with the Techno-Commercial Bid –Part II as acceptance of terms and conditions.



The following Special Conditions of Contract (SCC) will apply for this purchase. The corresponding clauses of General Conditions of Contract (GCC) relating to the SCC stipulations have also been incorporated below. These Special Conditions will modify/substitute/supplement the corresponding (GCC) clauses.

Whenever there is any conflict between the provision in the GCC and that in the SCC, the provision contained in the SCC shall prevail.

(Clauses of GCC listed below include a possibility for variation in their provisions through SCC. There could be other clauses in SCC as deemed fit)

Sl No	GCC Clause No	Topic	Substitution/ Replaced by
1	6.1	Performance Bond/ Security	1
2	8.2	Packing & Marking	Not Applicable
3	11	Safety auditation of Goods	Not Applicable
4	12	Insurance	Not Applicable
5	13	Spare Parts	Not Applicable
5	16	Warrantee Clause	Not Applicable
6	19.3	Option Clause	No Change
7	20.1	Price Adjustment Clause	Price should be firm & fixed upto the contract completion.o deviation is allowed.
8	21.2	Taxes and Duties	As applicable in GST regime
9	22	Payment Terms	3
11	36	Integrity Pact	Not Applicable
12	25.1	Bank Guarantee and Insurance for Material loaned to Contractor	Not applicable.
14	36	Disposal / Sale of Scrap by Tender	Not applicable



1.0 Performance Bond/ Security:

EMD amount will be converted to Security Deposit for successful bidder, after 60 days of completion of all contractual obligations, security deposit will be returned to the successful bidder.

2.0 CONTRACT PRICE: Refer price schedule in Sec – XI. Price should be quoted as per the price schedule only.

3.0 PAYMENT TERMS: 100% of invoice value against the order value within 30 days after satisfactory receipt and acceptance of final report (as submitted by successful bidder) by BNPM officials on completion of the work of Harmonics Study.

4.0 STATUTORY DEDUCTIONS: Statutory deductions shall be made at source as per prevailing rules.

5.0 COMPENSATION FOR DAMAGES: The successful bidder shall be responsible for any damages to any person, tools & tackles, animal or property arising out of and incidental to the negligent or defective carryout of this contract. He shall also indemnify the BNPMIPL in respect of any costs, charges or expenses arising out of any claim or proceedings and also in respect of any award of compensation or damages arising there from. The BNPMIPL shall be entitled to deduct the amount of any damage, compensation, charges, costs and expenses arising or occurring from or in respect of, any such claims or damage from any or all sums due or to become due to the successful bidder without prejudice to the BNPMIPL’s other rights in respect thereof.

6.0 RESPONSIBILITY OF BIDDER: The successful bidder shall provide everything necessary for the proper execution of the works according to the intent and meaning of the Scope of Work & Technical specifications and specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred there from. If that successful bidder finds any discrepancy in the Scope of Work & Technical specifications, he shall immediately and in writing refer the same to the BNPMIPL who shall decide which is to be followed.



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BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: V

SPECIAL CONDITIONS OF CONTRACT

SHEET 3 OF 3

7.0 BNPMIPL reserves the right to apply suitable penalty in case the services are not rendered as per terms and conditions mentioned in the tender.

(To be signed & submitted along with the Techno – Commercial Bid – Part – II)



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Section VI: List of Requirements

Conducting Harmonics Study at Bank Note Paper Mill , Mysore , Complex as per the Technical Specifications & Scope of Work furnished in Section VII- TECHNICAL SPECIFICATION.



SCOPE OF WORK & TECHNICAL SPECIFICATIONS**Scope of Work:**

Harmonics measurements/Study as per IEEE STD 519-2014 , which is IEEE Recommended Practice and Requirements for Harmonic Control in Electric Power Systems. This is to be carried out on 14 No. of Distribution transformers/ PCC panels :

- To obtain an overall idea on distribution-network status (network mapping).
- To determine the origin of disturbance and determine the solutions required to eliminate it.
- To check the validity of a solution (following modifications in the distribution network to check the reduction of harmonic disturbances)

Measurements/Analysis shall be made by instrumentation devices installed and operating for a significant period of time (at least one week) giving a reliable overview of the situation or as decided by the contractor to give the best measurement results. All necessary instruments/equipment/accessories required for conducting the study shall be supplied by the contractor completely. In order to determine the origin of the disturbances, measurements of current and voltage shall be performed:

- At the supply source level
- On the bus bars of the main distribution switchboard (or on the MV bus bars),
- On each outgoing circuit in the main distribution switchboard (or on the MV bus bars).

All measurements/study shall be carried out during normal operation of the plant. If any stoppage/shutdown is required for any measurements/study, it has to be informed prior to 5 days. Detailed professional report of the study based on following minimum parameters shall be submitted to BNPM upon completion.

1. Voltage Phase-Phase
2. Current – RMS Phase
3. Current – RMS Neutral
4. Current – Fundamental
5. Current – Fundamental Neutral
6. Real Power
7. Apparent Power

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BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: VII

TECHNICAL SPECIFICATIONS

SHEET 2 OF 2

8. Reactive Power
9. Power Factor
10. Distortion Power Factor
11. Total Voltage Harmonic Distortion
12. Individual Voltage harmonic distortion – V1-V25
13. Total Current Harmonic Distortion
14. Individual Current harmonic distortion – I1-I25
15. Dip, Swell, Transient will be recorded if any occurred during the measurement.
16. Harmonic Compensation current will be calculated from the measurement value manually.

(To be signed & stamped and submitted along with Techno-commercial Bid Part –II)



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BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: VIII

QUALITY CONTROL REQUIREMENT

SHEET 1 OF 1

All the Quality Control Requirements should be followed as provided in Technical Specification, in Section VII.



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The pre-qualification criteria for the same are given as under:

1. General Conditions :

The bidder should be:-

- a) Registered under GST.
- b) Having valid permanent Income Tax A/c No. as allotted by the Income Tax Authority of Government of India.
- c) Not blacklisted/ debarred by BNPMIPL/ Bharatiya Reserve Bank Note Mudran (P) Limited (BRBNMPL) / Security Printing & Minting Corporation of India Limited (SPMCIL) or any Govt. Departments.

2. Past performance criteria for Bidders :

- I. The Bidder must have carried out at least one assignment of harmonics study at any industry on Transformers / PCC panels in last five years ending on 31.01.2018.

3. Financial Standing:-

I. Bidder Firms should not have suffered any financial loss for more than one year during the last three years period ending 31.03.2017.

II. The net worth of the firm should not have eroded by more than 30% in the last three years period ending 31.03.2017. The net worth should not be negative.

III. Average annual turnover of the bidder firm during last three years period ending on 31-03-2017 Rs. 60000/-(sixty thousand only).

Proofs/ documentary evidence of the all the aforementioned eligibility criteria of the firm/agency shall be submitted along with the bid.

Individual/ firm/ company/ corporate other than limited company intending to bid should be bonafide, experienced, technically competent, resourceful and financially sound to carry out the assigned order.

(Bidder shall qualify for all the technical, financial and other pre-qualification criteria)

Note -1:

All experience, past performance and capacity/ capability related/ data should be certified by the authorised signatory of the bidder firm. The credentials regarding experience and past performance to the extent required as per eligibility criteria submitted by bidder may be verified from the parties for whom work has been done.

Scanned Documents to be submitted in support of Pre-qualification Criteria

The following documents should be submitted by the firm to prove the pre-qualification criteria.

- a) Company's Profile including details along with copy of following documents:
 - i. Certificate of Incorporation/ Registration
 - ii. Constitution of business, in case of business in individual name
 - iii. Partnership deed , in case of partnership
 - iv. Memorandum of Association and Articles of Association, in case of Limited company
 - v. Memorandum of Association by corporate other than Limited company
 - vi. DGS&D/ NSIC, New Delhi/MSME registration certificate if applicable =
- b) In support of Experience/past performance copy of purchase order/ work order/ agreement and/ or work completion certificate issued by competent authority of the customer duly certified by authorised signatory.
- c) In support of financial standing copies, audited balance sheets and Profit & Loss account should be certified by authorised signatory. In case of unaudited balance sheet, same should be certified by certified accountant's e.g. Chartered Accounts (CA) in India and Certified Public Accountant/ Chartered Accountants of other countries.
- d) Declaration that the firm has not been blacklisted/ debarred by BNPMIPL/ BRBNMPL /SPMCIL or any Govt. Departments during last three years duly signed by authorised signatory. (Annexure I)
- e) Confidentiality statement duly signed and stamped as stated above 'e'.
- f) Compliance Format (Annexure II)
- g) Copies of PAN, GST and Professional Tax Certificates etc. to be submitted along with the bid.
- h) List of previous work orders as per Annexure 1.
- i) Any other relevant document the firm wishes to submit.
- j) **All documents shall be submitted in English language only. Documents in language other than English shall be submitted along with copy of translation in English.**

QE**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

SECTION: I X

Qualification /Eligibility Criteria

SHEET 3 OF 3

Annexure 1

[To be enclosed with Part -I -]
List of similar Harmonics Study carried out at other organization
(As per the requirement mentioned in Section IX)

Sl No	Name of the organization & address	PO/WO No & Date	Brief scope of work	Duration as per order	Work completion Date

Date: ()

Place: Signature
Name of person signing
Name of Firm:
Seal:

(To be filled, signed & stamped and submitted along with Pre-Qualification Bid Part -I)

Bidder to furnish stipulated documents in support of qualifying criteria. Non-submission or incomplete submission of documents may lead to rejection of offer.



TF	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: X
	TENDER FORM	SHEET 1 OF 1

To _____ Date _____

Bank Note Paper Mill India Private Limited
 Corporate Office
 Administrative Building, Paper Mill Compound
 Note Mudran Nagar
 Mysuru- 570 003

Ref: Your Tender document No.....dated.....

We, the undersigned have examined the above mentioned tender enquiry document, including amendment No. -----, dated ----- (if any), the receipt of which is hereby confirmed. We now offer to supply and deliver..... (description of goods and services) in conformity with your above referred document for the sum as shown in the price schedule(s), attached herewith and made part of this tender.

If our tender is accepted, we undertake to supply the goods and perform the services as mentioned above, in accordance with the delivery schedule specified in the List of Requirements.

We further confirm that, if our tender is accepted, we shall provide you with a performance security of required amount in an acceptable form in terms of GCC clause 6, read with modification, if any, in Section V- "Special Conditions of Contract", for due performance of the contract.

We agree to keep our tender valid for acceptance for a period up to -----, as required in the GIT clause 19, read with modification, if any in Section-III -"Special Instructions to Tenderers" or for subsequently extended period, if any, agreed to by us. We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

(Signature with date)

(Name and designation)

Duly authorized to sign tender for and on behalf of

Bidder shall use this covering letter while submitting the offer.



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PS	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: XI
	PRICE SCHEDULE	SHEET 1 OF 3

PROFORMA OF PRICE BID

From Date:

M/s.

To

The Managing Director
BNPMIPL,
Corporate Office,
Administrative Building, Paper Mill Compound
Note Mudran Nagar
Mysuru
Dear Sir,

Sub: Price Bid for conducting Harmonics Study at Bank Note Paper Mill India Pvt Ltd, Mysore establishments/buildings/installations / premises.

Ref: Tender No. BNPM/HARMONICS STUDY/ 425/2017-18, Dated: 27.2.18

We have received your tender enquiry cited and we are pleased to enclose the following as our commercial bid for your kind consideration.

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PS	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: XI
	PRICE SCHEDULE	SHEET 2 OF 3

S.No	Description	SAC CODE	QTY (Lot)	Consultancy charges for Harmonics Study (Rs.)	Transportation & conveyance charge- if any (Rs.)	Boarding , lodging charge- if any (Rs.)	Any other charges (Rs.) - if any (Rs.)	Total Rate including all charges -(FOR BNPM Mysore Site) (Rs.)
			A	B	C	D	E	F=B+C+D+E
1	Price for Conducting Harmonics Study at Bank Note Paper Mill India Pvt. Ltd., Mysore establishments/buildings/installations /premises.		1					
2	GST @...%		GST Amount on the Total Value, in Rs					
Grand total inclusive of GST (In figures)in Rs.								
Grand total inclusive of GST (In words)								

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PS	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: XI
	PRICE SCHEDULE	SHEET 3 OF 3

Note : Price quoted above shall be FOR BNPM , Mysore site basis inclusive of transportation & conveyance charges (if any) , Boarding & Lodging charges (if any) and all other charges if applicable. GST will not be considered for evaluation. However, order price shall be inclusive of GST. GST should be submitted in proper GST column.

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QUEST	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: XII
	QUESTIONNAIRE	SHEET 1 OF 2

The Tenderer should answer all the specific questions as mentioned below:

In case a question/ issue does not apply to a tenderer, the same should be answered with the remark "not applicable".

(To be submitted along with the Techno-commercial Bid)

The Tenderer should furnish specific answers to all the questions/ issues mentioned below. In case a question / issue

do not apply to a tenderer, the same should be answered with the remark "not applicable". Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement .In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question / issues, its tender is liable to be ignored. In case a tenderer furnishes a wrong or evasive answer against any of the under mentioned question// issues, its tender will be liable to be ignored.

Sl No	Query	Bidder response
1	Name of the Firm	
2	Contact Person	
3	Contact No	
4	Email Id	
5	Address for Correspondence	
6	Status of the firm	Proprietor / Partnership / Regd. Company
7	Income Tax P.A.N. No. (copy to be submitted)	
8	Serrvice Tax/GST registration certificate no. (copy to be enclosed)	
9	ESI & PF certificates – if applicable (copies to be submitted)	
10	PO/WO of similar orders (copies to be submiotted)	
11	Brief description and of goods and services offered:	
12	Offer is valid for acceptance up to	120 Days from the date of opening of tender
13	Are you currently registered with the Directorate General of Supplies & Disposals (DGS&D), New Delhi, and/ or the National Small Industries Corporation (NSIC), New Delhi, /MSME and/ or the present BNPMIPL and/ or the Directorate of Industries of the concerned State Government for the goods quoted? If so, indicate the date up to which you are registered and whether there is any monetary limit imposed on your registration. Also furnish the corresponding registration certificate.	
14	Are you currently registered under the Indian Companies Act, 1956 or any other similar Act? (Please attach certified copy(s) of your	

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QUEST	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: XII
	QUESTIONNAIRE	SHEET 2 OF 2

	registration status etc. in case your answer(s) to above queries is in affirmative.)	
15	Please indicate name & full address of your Banker(s):	
16	Please state whether business dealings with you currently stand suspended/ banned by any Ministry / Deptt. of Government of India or by any State Govt.	
17	Whether Price Bid as per given format is filled, signed and kept separately	
18	Whether required EMD & cost of tender documents is submitted along with the tender	
19	We (name of the company) confirm that we abide by all the terms & conditions of this tender and we don't have any counter conditions	
20	Acceptance of all other terms & conditions as per attached : a) General Instruction to Tenderers b) Special Instructions to Tenderers c) General Conditions of Contract d) Special Conditions of Contract	Accepted or not , furnish deviations if any in prescribed format.
21	Whether any of the Directors of Vendor is a relative of any Director of BNPMIPL or the vendor is a firm in which any Director of BNPMIPL or his relative is a Partner or the vendor is a private company in which any director of BNPMIPL is a member or Director.	Yes/No
22	Please confirm you have not been placed on black list or holiday list declared by BNPM. Please confirm that you have filled in, signed and attached the enclosed "Proforma of Declaration of Black Listing / Holiday Listing" along with your un-priced offer.	Yes/No

.....

.....

(Signature with date)

(Full name, Designation & address of the person duly authorised sign on behalf of the tenderer)

For and on behalf of

.....

.....

(Name, address and stamp of the tendering firm)

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**BG-
EMD**

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: XIII

BANK GUARANTEE FORM FOR EMD

SHEET 1 OF 1

NOT APPLICABLE



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BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: XIV

MANUFACTURER'S AUTHORIZATION FORM

SHEET 1 OF 1

Not Applicable.



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BG-PS

BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: XV

**BANK GUARANTEE FORM FOR PERFORMANCE
SECURITY**

SHEET 1 OF 1

NOT APPLICABLE



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	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: XVI
CF	CONTRACT FORM	SHEET 1 OF 1

NOT APPLICABLE



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	BANK NOTE PAPER MILL INDIA PRIVATE LIMITED	SECTION: XVII
LOA	LETTER OF AUTHORITY FOR ATTENDING BID OPENING	SHEET 1 OF 1

(Refer to clause 24.2 of GIT)

The General Manager
Bank Note Paper Mill India Private Limited
Corporate Office
Administrative Building, Paper Mill Compound
Note Mudran Nagar
Mysuru- 570 003

Subject: Authorization for attending bid opening on---- - --- (date) in the Tender of

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf (Bidder) in order of preference given below.

Order of Preference	Name	Specimen Signatures
1.		
2.		
Alternate Representative		
Signature of Bidder or Officer authorised to sign the bid on behalf of Bidder		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.



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BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

SECTION: XVIII

SHIPPING ARRANGEMENTS FOR LINER CARGOES

SHEET 1 OF 1

NOT APPLICABLE



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BANK NOTE INDIA PAPER MILL PRIVATE LIMITED

SECTION: XIX

PROFORMA OF BILL FOR PAYMENTS

SHEET 1 OF 5

Section XIX Profrma of Bils for Payment

Not Applicable



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BANK NOTE INDIA PAPER MILL PRIVATE LIMITED

SECTION: XX

APPLICATION – PRE QUALIFICATION

ANNEXURE 6I
SHEET 1 OF 2

To:

The General Manager

Bank Note Paper Mill India Private Limited
Corporate Office
Administrative Building, Paper Mill Compound
Note Mudran Nagar
Mysuru- 570 003

I / We have read and understood the Pre-qualification tender notice and instructions to the applicants and apply herewith for pre-qualification. . I / We furnish the information in the prescribed format including supplementary sheets fromfor your consideration. I/We do declare that the information furnished is correct and true to the best of my/our knowledge and belief.

Yours faithfully

Signature _____

Name:_____

Designation _____

Address _____

Seal _____



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Profile of the Bidders

(Should be enclosed along with the Technical bid)

1. Name of the Company / Firm:

(Indicate the detail postal address for correspondence)

a. Address :

b. Telephone No. :

c. Fax No. :

d. E-mail Address:

e. Mobile No :

2. Type of Firm: : Govt Company/ Public Undertaking /Limited Company / Partnership / Joint stock / Pvt. Ownership

(In case of other specify the same and give the details of partners/ directors/ owners address with full contact nos.).

3. Income Tax PAN

(Copy of PAN to be attached)

4. Previous Experience in carrying out Harmonics Study:

(Copy to be attached)

6. Name of your Bank & Account No. :

(Authorised Signatory)

Stamp of the Organization-----

APQ

BANK NOTE INDIA PAPER MILL PRIVATE LIMITED

SECTION: XX

COMPLIANCE FORMAT

ANNEXURE- II
SHEET 1 OF 6

Annexure - 2

(To be submitted on the letterhead)

DECLARATION

We do hereby declare that we have not been blacklisted/ debarred by BNPMIPL/ BRBNMPL/ SPMCIL or any Govt. Departments during last three years. The information provided above is correct and true to the best of my knowledge and belief. In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



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Annexure - 3

[Bidder shall fill the following format and submit along with Techno-commercial bid.]

Declaration by Tenderer

I hereby declare and confirm that all information whether written or verbal delivered by BNPMIPL, in connection with consignment (Harmonics Study) shall be kept in strict confidence by me. In case of any disclose/ divulge of information, I shall be held responsible for the same. BNPMIPL shall be entitled to take action against me for the breach of conduct /responsibility or confidence on my part.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



Annexure - 4

[Bidder shall fill the following format and submit along with Techno-commercial bid.]

(To be submitted on the letterhead)

DECLARATION

We do hereby declare that we have read and understood all terms and conditions of tender document including GIT, SIT, GCC, SCC and confirm to abide to those conditions without any counter conditions.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



Annexure - 5

[Bidder shall fill the following format and submit along with Techno-commercial bid.]

BRIEF OF FINANCIAL DETAILS OF THE BIDDER

(To be submitted on the letterhead)

Sl No	Financial Year	Average Annual Turn Over (Rs)	Profit (Rs)	Loss (Rs)
1	2016-17			
2	2015-16			
3	2014-15			

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----



[Bidder shall fill the following format and submit along with Techno-commercial bid.]

Sl No.	Description	Terms	Offered (Yes/No)	Deviation if any
1	List or requirement	As per Secion VI- List of requireemnt	Yes	
2	Technical Specification	As per Section VII- Technical Specifications	Yes	
3	Price Bid	Price bid submitted exactly as per the prescribed format with no conditions /counter conditions.	Submitted	
4	Cost of Tender	Rs 1000	Electronic transfer	
5	EMD	EMD of Rs 4,000	Electronic transfer	
6	Payment Terms	Payment terms as per the tender conditions is accepted.	Yes	
7	Requirement	Requirement against the Tender is understood.	Yes	
8	Documentary evidence in support of Technical pre-qualification criteria (Duly certified by signatory authority)- along with filling up of Annexure 1		Enclosed/ Not Enclosed	
9	Certified Copy of Audited Balance Sheet , Profit and loss accounts FY 2016-17 FY 2015-16 FY 2014-15 Along with filling up of Annesxure – 5		Enclosed/ Not Enclosed	
10	Declaration that the firm is not debarred/blacklisted/ involved in ongoing litigations -Annexure 2		Enclosed/N ot Enclosed	

APQ**BANK NOTE INDIA PAPER MILL PRIVATE LIMITED**

SECTION: XX

COMPLIANCE FORMATANNEXURE- II
SHEET 6 OF 6

11	Declaration that the all the terms & conditions of the tender are accepted.- Annexure - 4		Enclosed/Not Enclosed	If any deviation is there then, corresponding format is to be enclosed.
12	Declaration that the firm will keep secrecy.-Annexure - 3		Enclosed/Not Enclosed	
13	Whether the firm is registered (DGS&D), New Delhi, and/ or (NSIC), New Delhi, /MSME and/ or the present BNPMIPL and/ or the Directorate of Industries of the concerned State Government for the goods quoted, Copies to be submitted.		Enclosed/Not Enclosed	
14	If the bidder is authorised dealer/ service provider of OEM then copy of OEM authorisation letter is to be submitted		Enclosed/Not Enclosed	

Note-Techno-commercial bid with out Copies of documents in support of eligibility criteria etc. as mentioned in tender, EMD amount, cost of tender form, Profile of Bidder etc., is liable to be rejected.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----

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ACW

BANK NOTE INDIA PAPER MILL PRIVATE LIMITED

SECTION XXI

ADDITIONAL CONDITIONS OF WORKS CONTRACT

SHEET 1 OF 1

NOT APPLICABLE TO THIS TENDER DOCUMENT



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BANK NOTE INDIA PAPER MILL PRIVATE LIMITED

ANNEXURE- XXII

INTEGRITY PACT

SHEET 1 OF 1

NOT APPLICABLE TO THIS TENDER DOCUMENT



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